

# **FOODQA - Fostering Academia-Industry Collaboration in Food Safety and Quality**

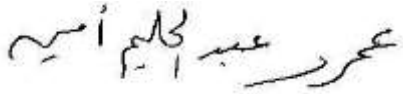
**Second**

**Technical Evaluation Report**

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21 January 2018

Signature:

Handwritten signature in Arabic script, reading "عمر عبد السلام أمين" (Amr Abd Al-Salam Amin).

## **Introduction**

This report presents evaluation of the accomplished tasks of the project. It will present the reports prepared by each Work package along with recommended actions as needed.

This report is based on the findings of different work packages' reports.

## **WP1: Development of training materials**

WP1 team prepared a report submitted a progress report.

### **Comments**

This training material will be used for the training of students, technical workers in the food industry and all other workers in the field of food industry and technology.

The activities of this WP are as follows:

1.1	Definition and validation of the e-book in the e-form
1.2	Definition and validation of structure of the videos
1.3	Definition and validation of the posters
1.4.	Production of 8 e-books
1.5	Production of 5 videos
1.6	Development and production of 5 posters
1.7	Validation of the training materials developed

### **Positive findings**

There is a notable progress in WP1. Most of the e-books and other materials are completed.

### **Negative findings**

The exact number of produced videos in Task 1,5, is not clear. The same applies for the number of posters developed in WP6.

## **WP2: Development of training courses**

WP2 team prepared a report submitted a progress report.

### **Comments**

In this WP the definition and validation of the content of the training materials and courses will be carried out.

The activities of this WP are as follows:

2.1	<b>Definitions of the educational dossiers and contents for the 8 training courses.</b>
2.2	<b>Developments of the 8 in-room training courses</b>
2.3.	<b>Validation of the educational dossiers and contents for the 8 in-room training courses-pilot training courses.</b>
2.4.	<b>Detailed definition of the model of e-learning courses.</b>
2.5	<b>Definition and validation of content of the 2 e-learning courses</b>
2.6.	<b>Development of the 3 e-learning courses</b>
<b>2.7</b>	<b>Validation of the 2 e-learning courses.</b>
2.8	<b>Installations of the e-library and e-learning facilities.</b>

### **Positive findings**

Task 2.1 was completed on time. That would enable Tasks 2.2-2.8 to proceed accordingly.

### **Negative findings**

The accomplishments of Tasks 2.2-2.5 are not listed in the progress report.

## **WP3: Training of academia and industry**

### **Comments**

This activity will focus on the training of the academia and industry partners. All the previously prepared training and learning materials will be used to train both the industry and academia partners.

The activities of this WP are as follows:

3	<b>Training of academia and industry</b>
3.1	Preparation of the seminars.
3.2	Realisation of the seminars.
3.3	Preparation of the training courses
3.4	Realisation of the training courses

### **Positive findings**

The partners in Jordan prepared three seminars that were not in the original proposal.

### **Negative findings**

The status of the preparation of other seminars is not clear

## **WP4: Pilot of implementation of food safety and quality management systems**

### **Comments**

The establishment of food safety and quality management systems among Jordanian industries will help and support the competitiveness of these companies for regional and international business and trade.

The activities of this WP are as follows:

4	Pilot of implementation of food safety and quality management systems
4.1	Preparation of food safety and quality management systems
4.2	implementation of food safety and quality management systems
4.3	Conduction of independent audits.
4.4	Establishment of possible correction action

### **Positive findings**

The partners have developed selection criteria for the pilot companies that will benefit from the implementation of the food safety and quality management systems

### **Negative findings**

The progress in the preparation of food safety and quality management systems is not clear.

## **WP5: DISSEMINATION & EXPLOITATION**

The dissemination of the project results in the Partner Countries will be achieved using a strategy of dissemination based in three main channels, directly related to project activities: i) Creation of the Academia –Industry Councils; ii) Realisation of 5 international seminars iii) Development of the web-portal.

The activities of this WP are as follows:

5	<b>DISSEMINATION &amp; EXPLOITATION</b>
5.1	Definition of the web portal
5.2	Development/validation of the architecture of the web-portal.
5.3	Development and validation of the web-portal
5.4	Gathering information.
5.5	project news letter
5.6	definition of the academia-industry council.
5.7	invitations to representatives for the council
5.8	Council meeting.
5.9	Definition or the model of Associated of the FoodQA Centres

## **Comments**

This report describes the accomplished dissemination activities.

### Positive findings

- 1- There are notable dissemination activities during this reporting period.
- 2- The web-portal, newsletter, and the industry-academia council would have positive impact on the whole project
- 3- The web-portal positively uses the internet as a valid and low cost channel for communication

### Negative findings

- 1- The number of visitors of the web-portal should be recoded.
- 2- There is no information about the progress of activity 5.9, Definition or the model of Associated of the FoodQA Centres

## WP 6: Quality

A specific monitoring and evaluation system will be set up by the Quality Committee (QC) to provide constant and clear information about the effectiveness of carrying out the action to the management, allowing the optimization of resources and redirection of activities which can be affected by problems.

The activities of this WP are as follows:

6	Quality
6.1	Establish the Quality committee
6.2	Develop a monitoring, evaluation, and quality plan
6.3	Write progress reports that elaborate the progress of the project and address it to the project coordinator
6.4	Hire External Monitor

## Comments

The report describes the activities of the Quality Committee, WP6.

### Positive findings

- 1- The quality committee is active and fulfilling its tasks.
- 2- The proposed Quality plan would have positive impact on the whole project
- 3- The report should sound sustainability activities. The food industry is well preented in those activities.
- 4- AIC meetings, and seminars occurred aa scheduled.

### Negative findings

- 1- The corrective role of the quality committee is not listed in the report.
- 2- The report should state how the LFM will be used by WP6 team



## **WP7: Management**

Coordinator of FooddQA is JUST which is responsible for the overall management of the project and the partnership. JUST will be responsible for its implementation according to ERASMUS+ rules, managing the budget, formulating methodology and tools for project implementation, allocating tasks, issuing working plans and guidelines, monitoring progress according to schedule, issuing of reports, organization of meetings and contacts with the Commission.

The activities of this WP are as follows:

7	<b>Management</b>
7.1	Kick-off meetings and Establishment of management and operational structures
7.2	Establishment of Technical Committee (TC)
7.3	Establishment of Training and Technical Group (TTG)
7.4	Hiring External Auditors
7.5	Financial Management
7.6	Reports
7.7	Consortium Meetings

### Positive findings

- 1- The activities of WP7 occurred in timely manner
- 2- The progress reports were submitted.

### Negative findings

- 1- Corrective actions taken by the management regarding plan deviations should be stated (Delays in certain tasks).