

DEF - Deliverable Evaluation Form

<b>Work Package</b>	<b>WP1</b>
<b>Deliverable Name</b>	<b>E-book "Quality Management Systems"</b>
<b>Date of Review</b>	<b>30/04/2018 (final review)</b>
<b>Reviewer's Name &amp; Organization</b>	<b>Maria Beatriz Marques / P&amp;B</b>

**1. Assessment of Deliverables by the Reviewer**

Mark with X the appropriate column:

<b>CONTENTS</b>	<b>Y</b>	<b>N</b>	<b>NA</b>	<b>Comments</b>
Are the contents of the Deliverable adequately clear and understandable?	X			
Are the contents according to the Application Form description?	X			
Are the contents according to the project objectives?	X			
Are the contents according to the work package objectives?	X			
Are all aspects thoroughly and in depth analyzed?	X			
Does the Deliverable need the addition of information to reach completeness?		X		
Are there any sections in the Deliverable that should be removed?		X		
<b>FORMAT (for documents)</b>	<b>Y</b>	<b>N</b>	<b>NA</b>	<b>Comments</b>
Does the Deliverable contain: WP number, Deliverable name, Version, Author Name and Date?	X			



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CONTENTS	Y	N	NA	Comments
Does the Deliverable properly use the official template provided (formatting, fonts, logos)?	X			
Is the information required by the template properly included in the Deliverable (reviewers, distribution levels, table of contents, EU funding disclaimer)?	X			
Are there other remarks about the format of the Deliverable (spelling, grammar, etc)?		X		

NA: Please mark as "NA" if the question does not concern the specific deliverable

2. **Suggested improvements** (Changes that should be implemented - Missing information - Further improvements - add rows as needed)

Page No.	Section	Suggested Improvement
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3. **Any other observations** (e.g. minor corrections that need attention - add rows as needed)

Page No.	Section	Observations
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**4. Conclusion** (Mark with X the appropriate line)

Deliverable accepted, no changes required	<b>X</b>
Deliverable accepted but changes required	
Deliverable not accepted, it must be reviewed after changes are implemented	



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