

FOODQA - Fostering Academia-Industry Collaboration in Food Safety and Quality

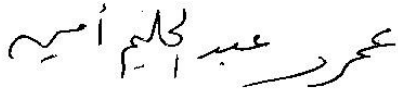
Second

Technical Evaluation Report

Prepared by Prof Dr. Amr Amin

21 January 2018

Signature:

A handwritten signature in Arabic script, reading "محمد عبد السلام أمين" (Mohammed Abd Al-Salam Amin).

Introduction

This report presents evaluation of the accomplished tasks of the project. It will present the reports prepared by each Work package along with recommended actions as needed.

This report is based on the findings of different work packages' reports.

WP1: Development of training materials

WP1 team prepared a report submitted a progress report.

Comments

This training material will be used for the training of students, technical workers in the food industry and all other workers in the field of food industry and technology.

The activities of this WP are as follows:

1.1	Definition and validation of the e-book in the e-form
1.2	Definition and validation of structure of the videos
1.3	Definition and validation of the posters
1.4.	Production of 8 e-books
1.5	Production of 5 videos
1.6	Development and production of 5 posters
1.7	Validation of the training materials developed

Positive findings

There is a notable progress in WP1.

Negative findings

The exact number of produced videos in Task 1,5, is not clear. The same applies for the number of posters developed in WP6.

The role of each partner in the accomplishment of the stated tasks is not clear.

WP2: Development of training courses

WP2 team prepared a report submitted a progress report.

Comments

In this WP the definition and validation of the content of the training materials and courses will be carried out.

The activities of this WP are as follows:

2.1	Definitions of the educational dossiers and contents for the 8 training courses.
2.2	Developments of the 8 in-room training courses
2.3.	Validation of the educational dossiers and contents for the 8 in-room training courses-pilot training courses.
2.4.	Detailed definition of the model of e-learning courses.
2.5	Definition and validation of content of the 2 e-learning courses
2.6.	Development of the 3 e-learning courses
2.7	Validation of the 2 e-learning courses.
2.8	Installations of the e-library and e-learning facilities.

Positive findings

Task 2.1 was completed on time. That would enable Tasks 2.2-2.8 to proceed accordingly.

Negative findings

The accomplishments of Tasks 2.2-2.5 are not listed in the report. The due dates of those tasks are M18-M21. There is no stated justification for this delay.

The role of each partner in the accomplishment of the stated tasks is not clear.

WP3: Training of academia and industry

Comments

This activity will focus on the training of the academia and industry partners. All the previously prepared training and learning materials will be used to train both the industry and academia partners.

The activities of this WP are as follows:

3	Training of academia and industry
3.1	Preparation of the seminars.
3.2	Realisation of the seminars.
3.3	Preparation of the training courses
3.4	Realisation of the training courses

Negative findings

No progress report

WP4: Pilot of implementation of food safety and quality management systems

Comments

The establishment of food safety and quality management systems among Jordanian industries will help and support the competitiveness of these companies for regional and international business and trade.

The activities of this WP are as follows:

4	Pilot of implementation of food safety and quality management systems
4.1	Preparation of food safety and quality management systems
4.2	implementation of food safety and quality management systems
4.3	Conduction of independent audits.
4.4	Establishment of possible correction action

Negative findings

No progress report.

WP5: DISSEMINATION & EXPLOITATION

The dissemination of the project results in the Partner Countries will be achieved using a strategy of dissemination based in three main channels, directly related to project activities: i) Creation of the Academia –Industry Councils; ii) Realisation of 5 international seminars iii) Development of the web-portal.

The activities of this WP are as follows:

5	DISSEMINATION & EXPLOITATION
5.1	Definition of the web portal
5.2	Development/validation of the architecture of the web-portal.
5.3	Development and validation of the web-portal
5.4	Gathering information.
5.5	project news letter
5.6	definition of the academia-industry council.
5.7	invitations to representatives for the council
5.8	Council meeting.
5.9	Definition or the model of Associated of the FoodQA Centres

Comments

This report describes the accomplished dissemination activities.

Positive findings

- 1- There are notable dissemination activities during this reporting period.
- 2- The web-portal, newsletter, and the industry-academia council would have positive impact on the whole project
- 3- The web-portal positively uses the internet as a valid and low cost channel for communication

Negative findings

- 1- The number of visitors of the web-portal should be recoded.
- 2- The gathered information is based on consultation with Academic partners. Industrial partner should also be consulted. The report should state how the portal will be continuously updated.
- 3- There is no information about the progress of activity 5.9, Definition or the model of Associated of the FoodQA Centres.
- 4- The report should show the exact role of each partner in this task

WP 6: Quality

A specific monitoring and evaluation system will be set up by the Quality Committee (QC) to provide constant and clear information about the effectiveness of carrying out the action to the management, allowing the optimization of resources and redirection of activities which can be affected by problems.

The activities of this WP are as follows:

6	Quality
6.1	Establish the Quality committee
6.2	Develop a monitoring, evaluation, and quality plan
6.3	Write progress reports that elaborate the progress of the project and address it to the project coordinator
6.4	Hire External Monitor

Comments

The report describes the activities of the Quality Committee, WP6.

Positive findings

- 1- The quality committee is active and fulfilling its tasks.
- 2- The proposed Quality plan would have positive impact on the whole project
- 3- The report should sound sustainability activities. The food industry is well preented in those activities.
- 4- AIC meetings, and seminars occurred aa scheduled.

Negative findings

- 1- The corrective role of the quality committee is not listed in the report.
- 2- The report should state how the LFM will be used by WP6 team
- 3- Activity 6.2, should state the number of invitations send to food companies to attend AIC meeting.
- 4- The report should show the exact role of each partner in this task
- 5- Future financial sustainability should be addressed in the report.

WP7: Management

Coordinator of FooddQA is JUST which is responsible for the overall management of the project and the partnership. JUST will be responsible for its implementation according to ERASMUS+ rules, managing the budget, formulating methodology and tools for project implementation, allocating tasks, issuing working plans and guidelines, monitoring progress according to schedule, issuing of reports, organization of meetings and contacts with the Commission.

The activities of this WP are as follows:

7	Management
7.1	Kick-off meetings and Establishment of management and operational structures
7.2	Establishment of Technical Committee (TC)
7.3	Establishment of Training and Technical Group (TTG)
7.4	Hiring External Auditors
7.5	Financial Management
7.6	Reports
7.7	Consortium Meetings

Positive findings

- 1- The activities of WP7 occurred in timely manner
- 2- The progress reports were submitted.

Negative findings

- 1- Corrective actions taken by the management regarding plan deviations should be stated (Delays in certain tasks).
- 2- The reports of TC and TTG are missing.