

ERASMUS+ PROGRAMME  
Project Number: 574010-EPP-1-2016-1-JO-EPPKA2-CBHE-JP

**FOODQA - Fostering Academia-Industry Collaboration in Food Safety and Quality**

Planning of WP4 – PILOT OF IMPLEMENTATION OF FOOD SAFETY AND QUALITY  
MANAGEMENT SYSTEMS – Pilot Studies no. 1 and no. 2



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Paulo & Beatriz – Consultores Associados, Lda

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This Project has been funded with support from the European Commission. This Publication reflects the views only of the author, and the commission cannot be held responsible for any use which may be made of the information contained therein

## 1. PROJECT TEAM

TEAM LEADER: Paulo & Beatriz – Consultores Associados, Lda (P&B)	
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Jordan University of Science and Technology (JUST)	
Name	Profession
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Name	Profession
University of Teramo (UNITE)	
Name	Profession
Prof. Paola Pitila	Professor

## 2. PILOT COMPANIES

### 2.1. Pilot company no. 1

**Name:**

**Address:**

**Standard selected:**

**Contact person:**

- **Name:**
- **Function:**
- **Phone:**
- **E-mail:**

**Number of workers:**

**Number of shifts:**

**Area of the factory:**

**Construction date:**

**Type of products:**

**Main processing technologies:**

**Short description:**

## 2.2. Pilot company no. 1

**Name:**

**Address:**

**Standard selected:**

**Contact person:**

- **Name:**
- **Function:**
- **Phone:**
- **E-mail:**

**Number of workers:**

**Number of shifts:**

**Area of the factory:**

**Construction date:**

**Type of products:**

**Main processing technologies:**

**Short description:**



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### 3. PLANNING OF ACTIVITIES

#### 3.1. Pilot company no. 1

<b>WP4.2 – IMPLEMENTATION OF FOOD SAFETY AND QUALITY MANAGEMENT SYSTEMS</b>		
<b>PERIOD</b>	<b>ACTIVITY</b>	<b>PARTICIPANTS</b>
Month 1 – July 2018	Initial assessment by the company based on the check-list	Company (supported by Jordan partners)
Month 1 – July 2018	Verification/validation of the initial assessment done by the company based on the check-list. Review of company initial assessment.	Jordan partners (with the company)
Month 2 – August 2018	Establishment of plan of action for implementation of the quality management system according with the selected standard.	Jordan partners + company (with support of EU partners)
Months 3 to 6 – September to December 2018	Implementation of the plan of action to adapt the company quality and food safety management system to the standard requirement.  Regular consultation with Jordan partners.	Company
	Meeting of local partners (at least one) to review the status of implementation of the standard.	Jordan partners + company
	Monthly follow-up between Jordan partners and EU partners by video-conference (e.g. skype).	P&B and JUST
Month 6 – December 2018	Intermediate audit to the management system selected.	EU Partners + Local Partners
Month 7 - January 2019	Re-planning of the planning of audit following the Intermediate audit to the management system selected.	Company + Jordan partners

Months 7 to 12– January to June 2019	Implementation of the plan of action to adapt the company quality and food safety management system to the standard requirement.  Regular consultation with Jordan partners.	Company
	Meeting of local partners (at least one) to review the status of implementation of the standard.	Jordan partners + company
Month 12 – June 2019	Monthly follow-up between Jordan partners and EU partners by video-conference (e.g. skype).	P&B and JUST
<b>WP4.2 – IMPLEMENTATION of FOOD SAFETY AND QUALITY MANAGEMENT SYSTEMS</b>		
<b>PERIOD</b>	<b>ACTIVITY</b>	<b>PARTICIPANTS</b>
Month 13 – July 2019	Realisation of full independent audit to the management system selected.	EU Partners + Local Partners
<b>WP4.4 – ESTABLISHMENT OF POSSIBLE CORRECTIVE ACTIONS</b>		
<b>PERIOD</b>	<b>ACTIVITY</b>	<b>PARTICIPANTS</b>
Month 13 – July 2019	Establishment of corrective actions for the non-conformities identified in the independent audit (WP4.3).	Jordan partners + company

### 3.2. Pilot company no. 2

<b>WP4.2 – IMPLEMENTATION OF FOOD SAFETY AND QUALITY MANAGEMENT SYSTEMS</b>		
<b>PERIOD</b>	<b>ACTIVITY</b>	<b>PARTICIPANTS</b>
Month 1 – July 2018	Initial assessment by the company based on the check-list	Company (supported by Jordan partners)
Month 1 – July 2018	Verification/validation of the initial assessment done by the company based on the check-list. Review of company initial assessment.	Jordan partners (with the company)
Month 2 – August 2018	Establishment of plan of action for implementation of the quality management system according with the selected standard.	Jordan partners + company (with support of EU partners)
Months 3 to 6 – September to December 2018	Implementation of the plan of action to adapt the company quality and food safety management system to the standard requirement.  Regular consultation with Jordan partners.	Company
	Meeting of local partners (at least one) to review the status of implementation of the standard.	Jordan partners + company
	Monthly follow-up between Jordan partners and EU partners by video-conference (e.g. skype).	P&B and JUST
Month 6 – December 2018	Intermediate audit to the management system selected.	EU Partners + Local Partners
Month 7 - January 2019	Re-planning of the planning of audit following the Intermediate audit to the management system selected.	Company + Jordan partners

Months 7 to 12– January to June 2019	Implementation of the plan of action to adapt the company quality and food safety management system to the standard requirement.	Company
	Regular consultation with Jordan partners.	
	Meeting of local partners (at least one) to review the status of implementation of the standard.	Jordan partners + company
Month 12 – June 2019	Monthly follow-up between Jordan partners and EU partners by video-conference (e.g. skype).	P&B and JUST
<b>WP4.2 – IMPLEMENTATION of FOOD SAFETY AND QUALITY MANAGEMENT SYSTEMS</b>		
<b>PERIOD</b>	<b>ACTIVITY</b>	<b>PARTICIPANTS</b>
Month 13 – July 2019	Realisation of full independent audit to the management system selected.	EU Partners + Local Partners
<b>WP4.4 – ESTABLISHMENT OF POSSIBLE CORRECTIVE ACTIONS</b>		
<b>PERIOD</b>	<b>ACTIVITY</b>	<b>PARTICIPANTS</b>
Month 13 – July 2019	Establishment of corrective actions for the non-conformities identified in the independent audit (WP4.3).	Jordan partners + company