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| ERASMUS+ PROGRAMMEProject Number: 574010-EPP-1-2016-1-JO-EPPKA2-CBHE-JP |
| **FOODQA - Fostering Academia-Industry Collaboration in Food Safety and Quality** |
| Planning of WP4 – PILOT OF IMPLEMENTATION OF FOOD SAFETY AND QUALITY MANAGEMENT SYSTEMS – Pilot Studies no. 5 and no. 6 |
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| Agricultural University of Athens |
| September 2018 |

1. **PROJECT TEAM**

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**2. PLANNING OF ACTIVITIES**

**2.1 Pilot companies no. 5 & 6**

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| **WP4.2 – IMPLEMENTATION OF FOOD SAFETY AND QUALITY MANAGEMENT SYSTEMS** |
| **PERIOD** | **ACTIVITY** | **PARTICIPANTS** |
| 1-15/9/18  | Preparation of initial questionnaire for the company (the questionnaire should include company’s letter of commitment, general information about company’s activities/products, documents already used in the application of HACCP, etc.) | EU + Jordanian partners |
| 15-30/9/18 | Completion of questionnaire and additional information | Company (supported by Jordanian partners) |
| 1/10-31/12/18 | Evaluation of questionnaire and initial assessment  | EU + Jordanian partners |
| Preparation of requested food safety management system according to the standard requirements. | EU + Jordanian partners |
| Communication between local partners and company for any matters concerning the adaptation of the standard to the company. | Jordanian partners + company |
| Monthly follow-up concerning the preparation/progress of the selected Food safety management system.  | AUA and BAU |
| End November or beginning of December 2018(duration 1 or 2 days depending on company’s size)  | Visit to the company for internal audit/confirmation of company’s requirements.Establishment of management system’s requirements according to company’s needs. | EU Partners + Jordanian Partners |
| 1/1-30/1/19 | Finalization of requested Food safety management system.Delivering of requested Food safety management system to company. | EU Partners + Jordanian Partners |
| Training of company’s staff according to requested Food safety management system | Jordanian partners |
| 1/2 – 30/6/19 | Implementation of food safety management system according to the standard requirement.Regular consultation with Jordanian partners. | Company (supported by Jordanian partners) |
| Monthly follow-up concerning the implementation of the selected Food safety management system.  | AUA and BAU |
| **WP4.3 – IMPLEMENTATION of FOOD SAFETY AND QUALITY MANAGEMENT SYSTEMS** |
| **PERIOD** | **ACTIVITY** | **PARTICIPANTS** |
| Beginning of July 2019 (duration 1 or 2 days depending on company’s size) | Visit to the company for full independent audit according to the management system selected. | EU Partners + Jordanian Partners |
| **WP4.4 – ESTABLISHMENT OF POSSIBLE CORRECTIVE ACTIONS** |
| **PERIOD** | **ACTIVITY** | **PARTICIPANTS** |
| Until 31/7/19 | Establishment of corrective actions for the non-conformities identified in the independent audit (WP4.3). | Company (supported by Jordanian partners) |