



Final Internal Evaluation

WP 6
Quality plan

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1 Introduction

The project FOODQA “Fostering Academia Industry collaboration in Food safety and Quality” has been co-funded under the Erasmus+ Programme. The FoodQA project aims at reinforcing and structuring a Jordanian network for promoting entrepreneurship and innovation in the food area, while improving the flow of knowledge and cooperation between HEI and industry. To achieve this ambitious goal, the consortium identified a set of activities to be carried out through the creation of the FoodQA centers. These activities will lead to key changes in teaching and learning approaches and will build strong & durable bridges between academia and industry.

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The partnership has agreed to ensure that all relevant measures shall be taken in order for the project to be implemented with high quality provisions. The main quality characteristics regarding the progress of the project, that will be sought to be accomplished, are the effectiveness of management and communication among the partnership, the timely accomplishment of its milestones and the effective budget control.

2 Internal Evaluation: Aims and Procedures

This document is for internal use by the project team and has been prepared in the context of the internal quality evaluation of the Project. With an aim to ensure the quality of the FOODQA project, the **Quality of the project processes are** monitored and assessed through internal self-evaluation of the consortium by the project partners. The aim of the evaluation is to assess the project management and internal communication efficiency and effectiveness.

The internal evaluation is performed after at the midterm of the project; all participants received a questionnaire using an online digital survey tool that allows respondents to remain anonymous in order to collect quantitative and qualitative data.

The assessment is done by analyzing the responses from each partner to these questions.

The Quality Manager collects all the answers from the partners and integrates them into a report which will reflect the views of the consortium on its progress.

The meeting/event is considered approved if the percentage of agreement is more than 70% of answers with score ≥ 3 and >70% of all weighted answers. Scores less than this will require corrective actions by the partnership, led by the Project Coordinator.

The delivery of the questionnaires and the collection of results of this internal evaluation were done using Google Forms. Elaboration of results was done using MS Excel.

3 Evaluation Results

The Final Internal Evaluation was implemented in March 2020. A questionnaire was prepared and was delivered to the partners through Google Forms.

Partners were allowed to submit their answers during the period from March 10th, 2020 to March 17th, 2020.

26 responses were received.

The survey contained a set of questions (5-point Likert scale), in which respondents had to give a grade between 1 and 5, with 5 being the highest (fully agree) and 1 the lowest (fully disagree). Also, the possibility to provide comments at the end was provided. At the end respondents were asked regarding their personal data, for the purpose of ascertaining partner participation. This information was optional for the participants in order to preserve their anonymity.

The results given below incorporate all the findings of the evaluation questionnaire.

3.1 Questionnaire

Partners were asked to rate several aspects of project management efficiency. Answers to all the questions were compulsory.

Looking at the following chart, all the answers were very highly rated.

The combined percentage of agreement for scores ≥ 3 was 100% for all questions, above the threshold of 70%.

How do you evaluate...	1- Very poor	2- Poor	3- Satisfa ctory	4- Good	5- Very good	weighted average	Combi ned % (≥ 3)	TOTAL
1. The extent to which the consortium commits time and resources as required by the Work Plan?	0	0	0	5	21			26
	0%	0%	0%	19%	81%	96%	100%	100%
2. The consortium's efficiency to resolve problems?	0	0	1	7	18			26
	0%	0%	4%	27%	69%	93%	100%	100%
3. The effectiveness and clarity of the communication among the partners and the Project Coordinator?	0	0	1	5	20			26
	0%	0%	4%	19%	77%	95%	100%	100%
4. The effectiveness and clarity of communication with other agencies eg. the EACEA?	0	0	1	6	19			26
	0%	0%	4%	23%	73%	94%	100%	100%
5. The commitment and proportionate involvement of all partners?	0	0	10	13	3			26
	0%	0%	38%	50%	12%	75%	100%	100%

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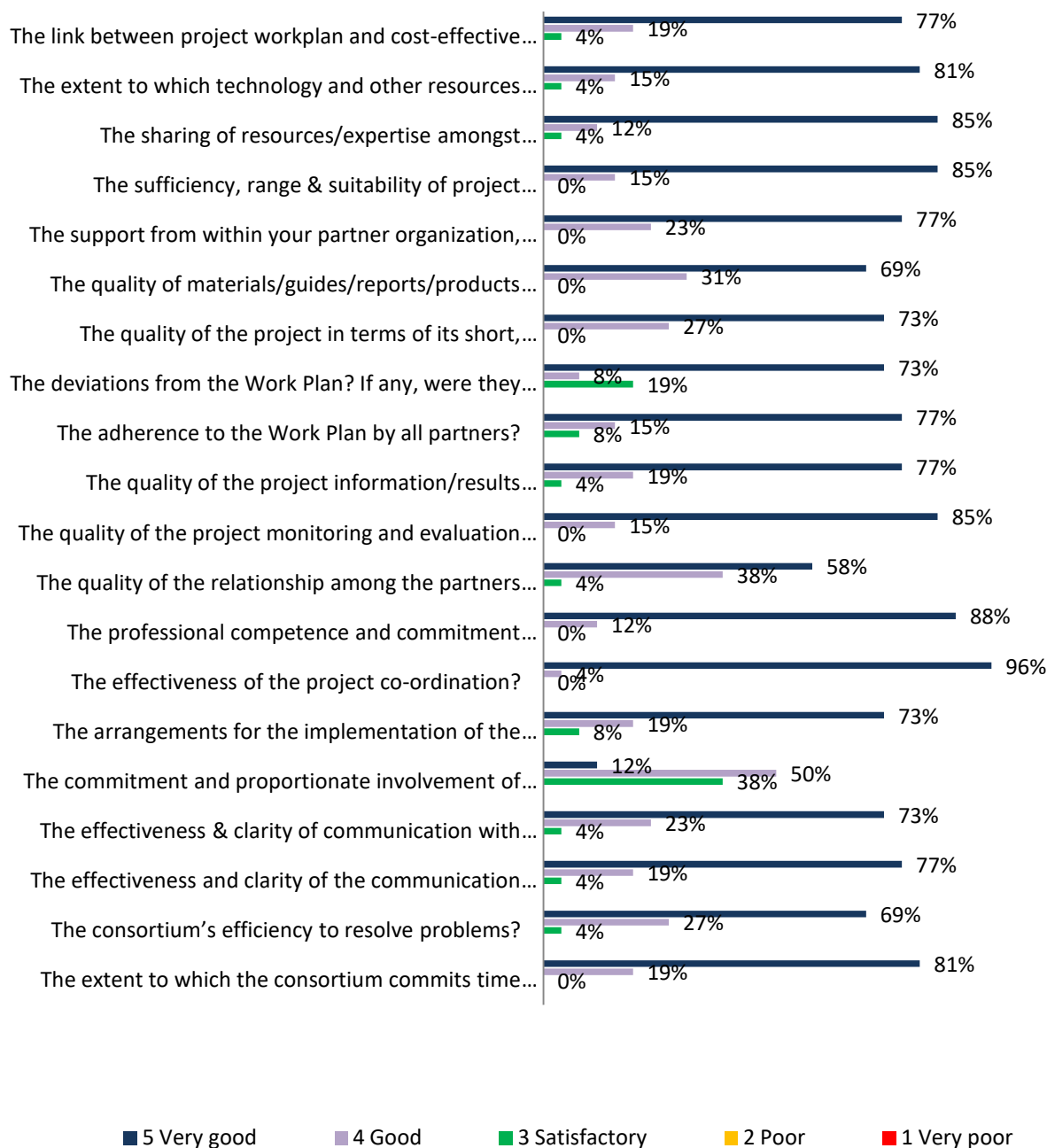


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How do you evaluate...	1- Very poor	2- Poor	3- Satisfa ctory	4- Good	5- Very good	weighted average	Combi ned % (≥ 3)	TOTAL
6. The arrangements for the implementation of the work packages and the administration of budgets?	0	0	2	5	19			26
	0%	0%	8%	19%	73%	93%	100%	100%
7. The effectiveness of the project co-ordination?	0	0	0	1	25			26
	0%	0%	0%	4%	96%	99%	100%	100%
8. The professional competence and commitment displayed by the Project Coordinator?	0	0	0	3	23			26
	0%	0%	0%	12%	88%	98%	100%	100%
9. The quality of the relationship among the partners and team-development?	0	0	1	10	15			26
	0%	0%	4%	38%	58%	91%	100%	100%
10. The quality of the project monitoring and evaluation processes?	0	0	0	4	22			26
	0%	0%	0%	15%	85%	97%	100%	100%
11. The quality of the project information/results dissemination arrangements?	0	0	1	5	20			26
	0%	0%	4%	19%	77%	95%	100%	100%
12. The adherence to the Work Plan by all partners?	0	0	2	4	20			26
	0%	0%	8%	15%	77%	94%	100%	100%
13. The deviations from the Work Plan? If any, were they based on well-considered reasons and mutual agreement?	0	0	5	2	19			26
	0%	0%	19%	8%	73%	91%	100%	100%
14. The quality of the project in terms of its short, medium and long term impact at local/regional/national/European level?	0	0	0	7	19			26
	0%	0%	0%	27%	73%	95%	100%	100%
15. The quality of materials/guides/reports/products throughout the life-cycle of the project?	0	0	0	8	18			26
	0%	0%	0%	31%	69%	94%	100%	100%
16. The support from within your partner organization, in terms of managerial support, specialized support or peer support?	0	0	0	6	20			26
	0%	0%	0%	23%	77%	95%	100%	100%
17. The sufficiency, range and suitability of project resources, including, where appropriate, technology resources?	0	0	0	4	22			26
	0%	0%	0%	15%	85%	97%	100%	100%
18. The sharing of resources/expertise amongst transnational partners?	0	0	1	3	22			26
	0%	0%	4%	12%	85%	96%	100%	100%
19. The extent to which technology and other resources are used effectively and innovatively?	0	0	1	4	21			26
	0%	0%	4%	15%	81%	95%	100%	100%
20. The link between project workplan and cost-effective use of resources?	0	0	1	5	20			26
	0%	0%	4%	19%	77%	95%	100%	100%

How do you evaluate...



3.2 Comments & Suggestions

4 partners made additional comments and suggestions. Their comments and suggestions were:

- *HTWK had a poor contribution to the Project and didn't cooperate sufficiently with the other partners.*
- *Great project.*
- *The project was generally well organized. I would like to thank all partners for the good experience.*
- *The problem was what HTWK did not do their job and because of that Project has problems.*

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4 Overall Conclusions

Overall, the results of the analysis show a perception of a very good partnership and project coordination among the partners. Partners rated with very high grades most questions. By analysing the weighted averages for each question, we observe that the highest result came for the question “The effectiveness of the project co-ordination” (99%), whereas the lowest rated question was “The commitment and proportionate involvement of all partners” (75%). Of course, it obvious that the rates are very high and the range of results is very narrow.

By analyzing the rates the questions received, we observe that 8 out of 19 questions had a range of responses from 3 to 5, whereas for the rest 11 questions the range was 4 to 5. The question that received the largest proportion of 3's were regarding “The commitment and proportionate involvement of all partners” (38%).

Moreover according to partners' comments the overall project was very well organised. Also as two partners stated HTWK had a poor contribution to the Project and didn't cooperate sufficiently with the other partners.